

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Time-Place:

**Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

Date: 10/25/16

- 1. Call to Order – 7:00 PM**
- 2. Invocation or Moment of Silence – Raymond Peabody**
- 3. Pledge of Allegiance – Raymond Peabody**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
 - a. JFK Students**
 - b. JFK Pre-Referendum Chair**
- 7. Superintendent's Report**
 - a. Student Representatives Report**
 - b. Election Day, Veteran's Day & Staff PD Days**
 - c. October/November Events**
 - d. Grants Report**
 - e. Personnel Report**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
 - a. Transition Update**
- 11. New Business**
 - a. Approval of FY2017 Head Start Federal Grants**
 - b. School Consolidation Proposal**
- 12. Board Committee Reports**
 - a. Building Committee**
 - b. Curriculum Committee**
 - c. Finance Committee**
 - d. Leadership Committee**
 - e. Policy Committee**
 - f. Any Other Committees**
- 13. Approval of Minutes: Regular Meeting Minutes – October 11, 2016 & Special Meeting Minutes – October 17, 2016**
- 14. Approval of Accounts and Payroll**
 - a. For the Month of September 2016**
 - b. Line Item Transfers, if any**
- 15. Correspondence and Communications**
- 16. Audiences**
- 17. Executive Session**
- 18. Adjournment**



ENFIELD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 25, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Board Guest(s)

- a. **JFK Students:** Tonight we welcome John F. Kenney Principal Steven Sargalski. Mr. Sargalski and several JFK students are here tonight to discuss a fund raising event they will be holding at the middle school. Mr. Sargalski will introduce these fine young students and they are available to address any Board member questions.
- b. **JFK Pre-Referendum Chair:** We have place this item on the agenda for the JFK Pre-Referendum Chair Mr. Rutledge to update the Board on the progress of this committee and for the Board to ask questions.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 25, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Superintendent's Report

- a. **Student Representative Report(s):** Enclosed in your packet, you will find a report from both BOE Student Representatives regarding events/happenings at Enfield High School. Student Representatives may have some additional information or comments to share with Board members.
- b. **Election Day, Veteran's Day & Staff PD Days:** Schools will be closed for all Enfield Public School students on November 8th for Election Day and November 11th for Veteran's Day. Staff will attend a full day professional development workshop on November 8th. All students will be dismissed early on October 26th for a half day staff professional development work shop. Students will also be dismissed early on November 15th and November 17th for K-5 afternoon conferences.
- c. **October/November Events:** Listed below are some of the events that are happening at our schools during October and November:
 - October 26 – Congressional Debate will be held in the Enrico Fermi Auditorium at 1:30 PM;
 - October 26 – Meet the Candidates Night will be held in the JFK Café at 6:00 PM;
 - October 26 – College Fair will be held in the EHS Café at 7:00 PM;
 - October 27 – State Debate will be held in the Enrico Fermi Auditorium at 7:00 PM;
 - November 7 – First Readers Ceremony will be held in the Enrico Fermi Auditorium at 6:00 PM;
 - November 10 – TOY Ceremony will be held at the Bushnell in Hartford at 5:00 PM;
 - November 17 – EHS Orchestra & Jazz Benefit Concert will be held in the JFK Auditorium at 6:30 PM.
- d. **Grants Report:** The Grant Report for October 2016 is enclosed for your review.
- e. **Personnel Report:** The Personnel Report for September 2016 is also enclosed for your review.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 25, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Transition Update

At this time, I will update the Board regarding the Enfield High transition.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 25, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Approval of FY2017 Head Start Federal Grants

Mrs. Clement, our Enfield Head Start Director has provided the attached memo regarding the Board approving approximately \$827,733 for the Department of Health and Human Services to serve 104 three and four year old Enfield children. In addition, the Board is being asked to provide oversight and approval for the program's Early Childhood Community Assessment Program Goals, Personnel Policies and School Readiness Goals.

Enclosed in your packet is a letter from Mrs. Clement and several attachments. All of the items can be found on the EPS Website under Head Start. Mrs. Thurston is the Board's Liaison to the Head Start Policy Committee. Mrs. Clement is present to answer any questions you may have.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the Approval of FY2017 Head Start Federal Grants as presented.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: October 25, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: School Consolidation Proposal

At this time, I will present a school consolidation proposal for the Board's consideration.



EHS Student Representative Report – October 25, 2016

- Congressional Debate will be held on Wednesday, October 26th at 1:30 PM in the Enrico Fermi Auditorium;
- Meet the Candidates Night will be held on Wednesday, October 26th at 6:00 PM in the John F. Kennedy Café;
- College Fair will be held on Wednesday, October 26th at 7:00 PM in the EHS Café;
- State Debate will be held on Thursday, October 27th at 7:00 PM in the Enrico Fermi Auditorium;
- Safe Grad Auction will be held on Saturday, November 5th at 6:00 PM at the Enfield Elks Club;
- Orchestra and Jazz Benefit Concert will be held on Thursday, November 17th at 6:30 PM in the John F. Kennedy Auditorium.

Monday, October 24			Game Time	Bus Time
<u>HOME</u>				
EAST HARTFORD	@	ENFIELD FOOTBALL (JV)	3:45 P.M.	Turf Field
SOUTHINGTON	@	ENFIELD FIELD HOCKEY (Fresh.)	3:45 P.M.	Grass Field
BLOOMFIELD	@	ENFIELD GIRLS SOCCER (Fresh.)	3:45 P.M.	Grass Field
<u>Away</u>				
JFK Field Hockey	@	Avery Middle School (Somers)	3:45 P.M.	2:40 P.M.
JFK Cross Country	@	Pulaski Middle School (New Britain)	4:00 P.M.	2:40 P.M.
Enfield Field Hockey	@	Conard High School (Varsity)	3:45 P.M.	2:15 P.M.
Enfield Field Hockey	@	Conard High School (JV)	5:15 P.M.	-----
Enfield Girls Volleyball	@	E.O. Smith High School (Freshman)	5:15 P.M.	3:30 P.M.
Enfield Girls Volleyball	@	E.O. Smith High School (JV)	5:15 P.M.	-----
Enfield Girls Volleyball	@	E.O. Smith High School (Varsity)	6:15 P.M.	-----
Tuesday, October 25				
<u>HOME</u>				
PLAINVILLE MS	@	JFK BOYS SOCCER	4:00 P.M.	
EAST HARTFORD	@	ENFIELD GIRLS SOCCER (JV)	3:45 P.M.	Grass Field
EAST HARTFORD	@	ENFIELD GIRLS SOCCER (Varsity)	3:45 P.M.	Turf Field
WINDSOR	@	ENFIELD GIRLS SWIMMING	4:00 P.M.	Fermi Pool
<u>Away</u>				
JFK Girls Soccer	@	Middle School of Plainville	4:00 P.M.	2:40 P.M.
Enfield Boys Soccer	@	East Hartford High School (JV & V)	3:45 P.M.	2:15 P.M.
EHS Boys Cross Country	@	Stratton Brook Park (Simsbury)	4:00 P.M.	2:15 P.M.
Wednesday, October 26				
<u>HOME</u>				
<u>Away</u>				
Enfield Girls Soccer	@	South Windsor (Nevers Road Park)	3:45 P.M.	2:15 P.M.
Thursday, October 27				
<u>HOME</u>				
CANTON MS	@	JFK FIELD HOCKEY	3:45 P.M.	
ROCKVILLE	@	ENFIELD FOOTBALL (Freshman)	3:45 P.M.	Turf Field
BLOOMFIELD	@	ENFIELD GIRLS VOLLEYBALL (Fr.)	4:00 P.M.	Gym
BLOOMFIELD	@	ENFIELD GIRLS VOLLEYBALL (JV)	5:00 P.M.	Gym
BLOOMFIELD	@	ENFIELD GIRLS VOLLEYBALL (V)	6:00 P.M.	Gym

<i>Away</i>				
Enfield Boys Soccer	@	Bristol Central High School (Freshman)	3:45 P.M.	2:15 P.M.
Enfield Field Hockey	@	Avon High School (Freshman)	3:45 P.M.	2:15 P.M.
Friday, October 28				
<u>HOME</u>				
SAGE PARK MS	@	JFK GIRLS SOCCER	3:45 P.M.	
SAGE PARK MS	@	JFK CROSS COUNTRY	3:45 P.M.	
EAST CATHOLIC	@	ENFIELD FIELD HOCKEY (Varsity)	3:45 P.M.	Turf Field
EAST CATHOLIC	@	ENFIELD FIELD HOCKEY (JV)	5:15 P.M.	Grass Field
E.O. SMITH	@	ENFIELD GIRLS SOCCER (JV)	3:45 P.M.	Grass Field
E.O. SMITH	@	ENFIELD GIRLS SOCCER (Varsity)	6:00 P.M.	Turf Field
<u>Away</u>				
JFK Boys Soccer	@	Sage Park Middle School (Windsor)	3:45 P.M.	2:40 P.M.
Enfield Girls Swimming	@	Suffield (Windsor Locks H.S.)	4:00 P.M.	2:30 P.M.
Enfield Boys Soccer	@	E.O. Smith High School (JV)	3:45 P.M.	2:15 P.M.
Enfield Boys Soccer	@	E.O. Smith High School (Varsity)	6:00 P.M.	-----
Enfield Football (Varsity)	@	Glastonbury High School	6:30 P.M.	4:15 P.M.
Saturday, October 29				
<u>HOME</u>				
<u>Away</u>				
Enfield Football (JV)	@	Glastonbury High School	10:00 A.M.	8:30 A.M.
Enfield Field Hockey	@	Woodstock Academy (Varsity)	11:00 A.M.	9:00 A.M.
Enfield Field Hockey	@	Woodstock Academy (JV)	12:30 P.M.	-----
Enfield Cross Country	@	CIAC Championships (Wickham Park)	3:00 P.M.	1:00 P.M.
Enfield Field Hockey	@	Hall (Freshman Jamboree)	9:00 A.M.	7:30 A.M.
Sunday, October 30		NO PRACTICES OR GAMES		

Item #7d.

ENFIELD PUBLIC SCHOOLS

FY 2017 GRANTS

	<u>Applied For</u>	<u>Awarded</u>	<u>Date Submitted</u>	<u>Approval Date</u>
Adult Education - (Grant Portion)	192,584.00	192,584.00	3/25/2016	7/25/2016
Adult Education - Cooperative	60,404.00	60,404.00	3/25/2016	7/25/2016
Adult Education Program Improvement Project	40,000.00	40,000.00	6/14/2016	8/30/2016
Perkins	66,532.00	-	6/29/2016	Pending
Head Start State Grants (Enhancement, Extended Services, Early Link)	134,411.00	126,404.00	10/27/2015	6/27/2016
Head Start Federal Grants (FY 3/1/16 - 2/28/17)	824,234.00	824,234.00	10/28/2014	2/18/2015
Title I Entitlement	-	852,861.00	10/14/2016	Pending
Title II Entitlement	-	113,479.00	10/14/2016	Pending
Title III Entitlement	-	16,368.00	10/14/2016	Pending
IDEA Section 611, Special Education Assistance (FY 07/01/16-06/30/18)	1,222,564.00	1,292,604.00	4/13/2016	8/26/2016
IDEA Section 619, Preschool Education (FY 07/01/16-06/30/18)	50,064.00	51,865.00	4/13/2016	8/26/2016
Smart Start Grant- Operations (2nd of the 2 years grant)	120,000.00	120,000.00	12/19/2014	7/20/2016
MSAP-Coop CREC (1st of the 3 years grant)	278,745.00	-	5/27/2016	Rejected
LEGO Community Fund US Inc	44,000.00	21,000.00	6/1/2015	11/18/2015
TOTAL	3,033,538.00	3,711,803.00		

Item #7e.

**CERTIFIED PERSONNEL MATTERS
SEPTEMBER 26, 2016 THROUGH OCTOBER 21, 2016**

RETIREMENTS:

<u>NAME</u>	<u>DOH</u>	<u>EFFECTIVE DATE</u>	<u>POSITION / LOCATION</u>	<u>REASON</u>
Bruce Hargraves	09/01/00	11/28/16	Business / Enfield High	Retirement
Carol Graboski	11/05/96	06/30/17	Special Education / Enfield High	Retirement

RESIGNATIONS:

<u>NAME</u>	<u>DOH</u>	<u>EFFECTIVE DATE</u>	<u>POSITION / LOCATION</u>	<u>REASON</u>
Tara Discepolo	08/27/13	10/28/16	Special Education / JFK Middle	Relocating

**NON-CERTIFIED PERSONNEL MATTERS
SEPTEMBER 26, 2016 THROUGH OCTOBER 21, 2016**

NEW HIRE:

<u>NAME</u>	<u>DOH</u>	<u>EFFECTIVE DATE</u>	<u>POSITION / LOCATION</u>	<u>REASON</u>
Keisha Matieriene	11/01/16	11/01/16	Nurse / Enfield Street	Open Position

RESIGNATIONS:

<u>NAME</u>	<u>DOH</u>	<u>EFFECTIVE DATE</u>	<u>POSITION / LOCATION</u>	<u>REASON</u>
Erin Kalnenieks	10/29/12	10/12/16	Nurse / Enfield Street	Resigned

Item #11a

Memorandum

To: Jeff Schumann
Cc: Chris Drezek
From: Deb Clement
Date: 10/17/16
Re: FY 2017 Head Start Federal Grants

Enfield Head Start is requesting Board approval to apply for \$838,870 from the Department of Health & Human Services to serve 104 Enfield Head Start children.

The Head Start reauthorization Act requires Board oversight and approval on the following items:

- Personnel Policies
- Early Childhood Community Assessment

These two documents are on the Head Start website for review.

I have attached the budgets for the two federal grants and the Program and School Readiness Goals included in the grants. I will be present at the October 25th Board meeting to answer any questions and give an update on the program.

Thank you for your attention to this matter.

Deb Clement, Director

Enfield Head Start

Head Start	FY2017	FY2017
	HHS	HHS
Account	PA22	PA20
Fiscal Year	3/1/17 - 2/28/18	3/1/17-2/28/18
PERSONNEL		
Certified	440,060	
Non Certified	312,248	
Total Personnel	752,308	
FRINGE BENEFITS		
Medicare	1,212	
Health/Life Insurance	48,042	
Pension	6,981	
Workers' Compensation	3,200	
TOTAL FRINGE	59,435	
TRAVEL/TRAINING		
Workshop/Confer/Travel		11,137
TOTAL TRAVEL		11,137
SUPPLIES		
Instructional	3,475	
General	1,000	
Health	1,750	
Office/postage	2,000	
Other Purchased	250	
TOTAL SUPPLIES	8,475	
CONTRACTUAL		
Mental Health Cons.	2,050	
Medical/Dental Service	100	
TOTAL CONTRACTUAL	2,150	
OTHER		
Parent Activity	2,040	
Travel (Local)	2,000	
Dues and Fees	1,325	
TOTAL OTHER	5,365	
TOTAL BUDGET	827,733	11,137

Program Goals and Objectives

2014-2018

I. **Goal Statement**

Facilitate school readiness skills both in the classroom and at home.

Objective 2014

Elementary Math Department Chair will provide training for teachers on the math curriculum needed to prepare students for the Common Core expectations of kindergartners.

The expectation is 85% of four year olds will meet the CTELDs (Connecticut Early Learning and Development Standards) math standards.

Objective 2015

Utilize classroom observations and outcome measurement data to determine training needs for teaching staff.

Each teacher in coordination with the Director will develop an SLO (Student Learning Objective) and Professional Growth Plan.

Objective 2016

Educate parents on age appropriate activities that will develop school readiness skills through activities sent home, monthly newsletters and monthly parent meetings.

Track attendance at monthly parent education workshops and return rate of literacy activities sent home.

Objective 2017

Include the Town Librarian in parent meetings to encourage families to obtain library cards for their children and to be involved in literacy activities.

Encourage families to be involved in literacy activities through school and the town library. The Family Support Coordinator will facilitate parent and family advocate literacy trainings.

Track families' completion of action steps toward reaching school readiness goals.

Objective 2018

Utilize TSGOLD Outcome Measurement tool to assess progress in language and literacy, social and emotional growth with the expectation that 90% will have met CTELDs standards.

II. **Goal Statement**

To support executive function/self-regulation development in the classroom and at home.

Objective 2014

Head Start and kindergarten teachers will be trained and coached in scaffolding children's executive function development through role playing.

Pre and post vocabulary and social skills assessment will be conducted.

Objective 2015

Pre and post vocabulary and social skills assessment will be reviewed to determine outcomes and next steps.

Teachers will continue attending executive function workshops and enriching the curriculum with purposeful play and self regulation activities.

Objective 2016

Families will be offered workshops, information and resources on what executive function is and how to promote their child's executive function development.

Track the number of activities and information sent home and attendance of workshops
With the expectation each family will receive educational information on executive function.

Objective 2017

Teachers and families will be trained to use movement and sensory exploration to promotion of self regulation.

Expectation of documented implementation by lesson plans, attendance at parent meetings and information given by Family Advocates.

Objective 2018

Teaching Strategies Gold assessments and family partnerships will be reviewed to assess outcomes and determine next steps.

Enfield Head Start School Readiness Goals 2016-2017

- 1.) Children will demonstrate knowledge of self, family and community, developing healthy relationships with adults and peers.
Head Start ELOF-P-SE9 & 11
CT ELDS-Social/Emotional Development H & G, Social Studies A & B

- 2.) Children will demonstrate an understanding and practice of healthy and safe habits.
Head Start ELOF-P-PMP4-6
CT ELDS-Physical Health & Development C & D

- 3.) Children will develop the ability to recognize and regulate emotions, attention, impulses and behavior.
Head Start Framework-Social Emotional>Self Regulation
CT ELDS-Social/Emotional Development B, C, D & E, Cognitive C

- 4.) Children will demonstrate the ability to begin and complete activities with persistence and attention.
Head Start ELOF- PSE8 & 9
CT ELDS-Cognitive A & B

- 5.) Children will use appropriate conversational language and other communication skills to express thoughts and needs.
Head Start ELOF-P-LC4 & 5
CT ELDS-Early Language Communication and Literacy B & C, Social/Emotional D

- 6.) Children will demonstrate progress in understanding and speaking English.
Head Start ELOF-P-LC1 & 2
CT ELDS-Dual Language Development A & B

- 7.) Children will demonstrate knowledge of the alphabet, print and its uses.
Head Start ELOF-P-LIT 2 & 3
CT ELDS-Language & Literacy D, E, F & G

- 8.) Children will demonstrate the ability to use numbers and number related vocabulary to solve problems and describe relationships.
Head Start ELOF- P-MATH4 & 6
CT ELDS- Mathematics A, B, C & D

Goals were developed through the use of *Connecticut Early Learning and Development Standards* CT ELDS, *Head Start Early Learning Outcomes Framework HS ELOF*, and *Teaching Strategies GOLD Objectives for Development & Learning*.

DRAFT

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 11, 2016**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on October 11, 2016.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Tom Sirard.
2. **INVOCATION OR MOMENT OF SILENCE:** Timothy Neville
3. **PLEDGE OF ALLEGIANCE:** Timothy Neville
4. **FIRE EVACUATION ANNOUNCEMENT:** Tom Sirard announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Walter Kruzel, Raymond Peabody, Lori Unghire, Mike Ludwick, Mike Ludwick, Tina LeBlanc (arrived at 7:50 PM), Tim Neville, Vin Grady and Tom Sirard

MEMBERS ABSENT: Vin Grady

ALSO PRESENT: Dr. Jeffery Schumann, Superintendent; Mr. Christopher Drezek, Deputy Superintendent; Enfield High School Representative Abigail Bosco

6. **BOARD GUEST(S):**

a. **EHS DECA Students**

Enfield High School Students Areti Panatsas and Taylor Oates addressed the Board about the DECA store and the future of the DECA store. They showed the Board several clothing items that they have been selling, future clothing items and how they run the Enfield store. They also discussed the National DECA Competition they plan to attend. They thanked the special education students for all they do for the DECA store. Students are very excited to go to the school store. The DECA store is also offering items for on-line purchasing.

Mr. Neville is extremely proud of both students. You are bringing everyone together. This was a big questions from the community about how we were going to bring everyone together. He has seen many of these clothing items out in the Town. Keep it up.

Ms. Panatsas stated it feels really good to see the students wearing the clothing. We are forming relationships with all students.

Mr. Ludwick thanked the students for what they are doing and welcomed them to the Board meeting. He asked if this is based on profit and loss for the National Competition. Do you need to show a profit in order to compete?

Ms. Panatsas stated we need to show a profit in our financial statement that includes a 50 page essay. We have already made all of our profit back.

Ms. Oates added we are now working on our essay for the National Competition. We need to include in our essay how we did with our inventory in our school store. It is not just based on

profit. They want to know we ran our store.

Ms. Panatasas stated that DECA is all about running your own business, being a leader and getting out there connecting with the community and public to promote your store. Making money helps.

Mr. Ludwick added that learning about supply and demand is important to learn. Do you have other ideas about showcasing your merchandise besides on-line? The senior center might like this.

Ms. Panatasas stated that Enfield Public Schools has a partnership with ShopRite and they sell items. Ms. Oates added they will also sell these items at athletic games.

Mr. Ludwick would like you to come back and update us and hopefully you make your trip to the National Competition in California.

Mrs. Unghire also congratulated them for a job well done. Your items are quality goods. She would like to see you at the ribbon cutting ceremony for the Enfield High Grand Opening in the spring. You can setup a table and sell your merchandise there. Both Ms. Panatasas and Ms. Oakes are interested to attend this ceremony.

Mr. Kruzel stated the DECA store is in a prime location and sales are all about location, location, location.

Chairman Sirard thanked both Ms. Panatasas and Ms. Oakes for your presentation. Your school spirit is contagious. He also wished them luck getting to the nationals. He does not doubt your ability to get there.

Ms. Panatasas and Ms. Oates distributed EHS Eagle lanyards to each Board member.

7. SUPERINTENDENT'S REPORT:

- a. Student Representatives Report – as presented
- b. Listen & Learn Event – as presented
- c. Youth Vote Events – as presented
- d. Jack-O-Lantern Festival – as presented

8. AUDIENCES

Chris Rutledge, Victory Street – Mr. Rutledge stated the JFK Pre-referendum Committee will meet on Wednesday, October 12th at 6:00 PM in the Enfield Room at the Town Hall. The committee will pick two companies. The presentations from the architecture firms were very persuasive. The public is welcome to attend and we look forward to public feedback. Thank you.

Lori Bosco, Simon Road – Mrs. Bosco addressed the need for AP books. It is great you are paying for these classes for the students. Students are using photo copies instead of books. She is questioning the need for paying for dual credits with UConn and the costs of \$94 when you take tests. AP UConn credits are accepted at many colleges. Some of the tests are being used as bench marks and she was wondering why?

9. BOARD MEMBER COMMENTS

Mr. Neville addressed Mrs. Bosco by stating the books were authorized to be purchased. This is the first he is hearing about this. He will look into this.

Student Representative Ms. Bosco stated the teacher is making copies for the class to use. Mr. Neville added he will look into this.

Mr. Neville is pleased that the Town Council passed the ETA Teacher Contract unanimously. This is fantastic. He is so proud of our teacher working with us. We want to do what is best for our town and this joint effort shows this.

Mr. Kruzel stated kudos to Mr. Neville's comments about the ETA. They Journal and Enfield Press had articles about this in their newspapers. The Courant missed out.

Mr. Peabody congratulated the EHS girl's field hockey team for being undefeated. The boy's soccer team is also doing a great job. They are in a tough division and are playing very hard.

Mr. Peabody congratulated Mr. Rutledge for getting the information out about the JFK Pre-Referendum Committee. It is extremely important that we get this information out to the public.

Mr. Peabody agrees with Mr. Neville's comments about the AP books. He is not sure about the benchmarks. Why are we doing this?

Dr. Schumann stated the scores show us the benchmarks and what improvements are needed to the curriculum. Mr. Peabody added this will help to measure the quality of the program.

Mr. Peabody is also extremely proud of the ETA contract collaboration. This shows great effort by everyone and a change in our culture and environment. This Board met with staff and this is the start of a new era.

Mrs. Unghire gave an update regarding the start of school for CREC magnet schools. They have received major reductions to their grant funding from the State of CT like other towns have received. They are looking to collaborate with area superintendents.

Mr. Neville asked about the reduction in funding CREC received. Mrs. Unghire stated this is for their academic and social support grants. These grants were cut in half.

Mr. Ludwick thanked Dr. Schumann for adding presentations from the schools to the meeting agendas. This helps to showcase what is going on in our schools. He would like to help the DECA students get to the National Competition in California. Anytime students have spoken to the Board, they have been very articulate and polite. This speaks highly of our school system and our parents.

Mr. Ludwick attended the Stowe Early Learning Center opening where Dr. Schumann gave a great speech. This building looks great. A lot of good things are going on in this building.

Mr. Ludwick also congratulated the JFK girl's soccer team. They are also undefeated. The EHS girl's soccer team is also doing very well.

Chairman Sirard congratulated our sports teams. Our football game won their first game. You all do us proud and are the epitome of great sportsmanship. This is a great complement to our athletes, coaches and parents. We have great kids in our schools. Enfield is a great community to live in. We need to promote this as much as we can.

Chairman Sirard addressed the concerns for bussing. These are complicated issues and we are looking at additional buses. The State has pulled all of our transportation funding. Buses are expensive and our transportation company has had major changes and they are running

the company differently than what was done in the past. We are looking at the budget items now and we need to be fair to everyone while being compliant to State law. Please be patient while we look into this. This is going to take time. Please continue to send us your comments.

Chairman Sirard also thanked the Town Council for supporting our teachers by unanimously approving the ETA contract. He thanked our teachers and his fellow Board members for working together. We have set an example by facing a problem together. There is no reason this can't be done across the state. Everyone needs to come to the table in order to fix problems.

Chairman Sirard congratulated the DECA students. They are great and he knows they will get to the National Competition.

10. UNFINISHED BUSINESS

a. Transition Update

Dr. Schumann reported there is nothing new to report. We are on schedule and on time. The work now is being done in the school. The administration is working on Homecoming. The student body and administration are blending traditions from Fermi and Enfield high. They are redefining as they go. Don't be surprised if they don't come before the Board regarding changes.

Chairman Sirard wished his son a Happy Birthday.

11. NEW BUSINESS

a. Discussion & Action if any regarding the November 8th BOE Meeting

Mr. Ludwick moved, seconded by Mrs. Thurston to cancel the November 8, 2016 Regular Board of Education meeting.

A vote by **roll-call 8-0-0** passed unanimously.

b. Discussion & Action if any regarding Recommending an Elector to the Joint Facilities Committee

Board members agreed to wait until they receive an application for this committee and will place this item on an upcoming agenda.

12. BOARD COMMITTEE REPORTS

a. Building Committee

Mr. Kruzel reported the Building Committee is moving along.

Mr. Neville added there were some issues but they were resolved. Gilbane is working on the punch list.

Mr. Neville stated we are concerned with the issue of the stop light and entrances/exit areas to the school. We are very concerned with the safety of our students entering and exiting the school. He is hopeful in the not too distant future, this will be resolved.

Mr. Kruzel added that people entering into Enfield High need to let the traffic flow. A give and take is needed when driving.

Mr. Ludwick asked about touring the D Wing. Dr. Schumann stated he has not heard back from Amar yet. He will follow-up on this.

Mr. Neville added if we need to hold a special meeting to appoint an elector, maybe we can schedule it at EHS and combine a tour.

Mr. Peabody addressed a concern about the speed limits at Enfield High. The other concern has to do with parking and overflow parking during athletic games on Pearl Street. Can we have someone look into this?

Mr. Neville stated construction storage space is taking up parking spaces. Street parking for large events will be needed. If parking is only on one side of the street, this will create problems. The police will need to deal with this.

Mr. Ludwick would not like us to advocate for ticketing. Maybe warnings but not tickets. We want to encourage people to attend sporting and school events. Maybe we can put in some speed bumps to deter speeding.

Mr. Kruzel added speed bumps will need to be approved by Planning & Zoning. When the other side opens up, traffic will flow around the building. We can revisit this once we are done with the construction.

Mr. Neville added he will bring this up at the next Building Committee meeting.

b. Curriculum Committee

Mr. Neville reported the Curriculum Committee met on October 5th. We will have two meetings in November. We reviewed past trips to Spain and are looking at a similar trip to France. Due overseas travel concerns we are now looking at traveling to Quebec. The committee will continue this discussion at our next meeting.

Mr. Neville added we received an update regarding CMT/CAPT Science, Smarter Balanced Assessments and SAT Scores. The committee will meet on November 2nd and November 16th.

Mrs. LeBlanc arrived at 7:50 PM.

c. Finance Committee

Mr. Peabody stated there is nothing to report at this meeting.

d. Policy Committee

Mr. Ludwick reported the Policy Committee is looking for a date to meet again in the end of October or early November.

e. Any Other Committee Reports

Opening Ceremony Committee

Mrs. Unghire reported we have met several times and are looking to set a date to tour the completed high school that will be open to the students and the entire community. We will meet on Wednesday, October 12th. She has been in contact with Mr. Longey regarding this.

JFK Pre-Referendum Committee

Chairman Sirard would like to add Chris Rutledge, JFK Pre-Referendum Committee Chair as a permanent guest on our agenda so he can give the Board updates and Board members can ask questions.

Mr. Kruzal asked if we were able to contact IT about the smart TV's purchase for the collaborative spaces at EHS. Dr. Schumann stated Mr. Daigle sent the needs request to the Town Manager's Office. IT and Mr. Bourassa are in the process getting the backup information needed so a purchase order can be processed. The purchase order should be set by the end of the week.

Insurance Committee – Mr. Ludwick reported the joint committee will meet on November 15th. If you can attend this meeting you will learn how an RFP works and you can ask questions related to insurance. The meeting will be held at the Town Hall. The consultant will be present to address questions. This will be an informative meeting to learn about the RFP process.

13. APPROVAL OF MINUTES

Mr. Kruzal moved, seconded by Mr. Neville that the Enfield Board of Education approves the September 27, 2016 Regular BOE minutes.

A vote by **show-of-hands 7-0-1** passed with Mrs. Thurston abstaining.

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. AUDIENCES - None

17. EXECUTIVE SESSION

Mr. Kruzal moved, seconded by Mrs. Unghire that the Enfield Board of Education enters into Executive session for Matter(s) Related to Personnel and Matter(s) Related to Collective Bargaining.

A vote by **show-of-hands 8-0-0** passed unanimously.

The Board remained in Council Chambers for the Executive Session at 7:57 PM. Both Mr. Drezek and Dr. Schumann joined the Board in Executive Session.

No board action occurred while in Executive Session.

Suspend the Rules to Add Item(s) to the Agenda:

Chairman Sirard stated we have the need to add 4 items to the agenda regarding staff appointments, curriculum and CABE Membership.

Mr. Kruzal moved, seconded by Mr. Neville that the Enfield Board of Education suspends the rules and adds Item 11c Appoint Business Manager; Item 11d Appoint Chief Pupil Services Officer; Item 11e K-5 STEAM Staffing and Item 11f CABE Membership.

A vote by **roll call 8-0-0** passed unanimously.

11. NEW BUSINESS CONTINUED

c. Appoint Business Manager

Mr. Ludwick moved, seconded by Mr. Peabody that the Enfield Board of Education appoints Patricia West as the Business Manager as presented.

A vote by **roll call 8-0-0** passed unanimously.

d. Appoint Chief Pupil Services Officer

Mr. Kruzel moved, seconded by Mrs. Thurston that the Enfield Board of Education appoints Julie Carroll as the Chief Pupil Services Officer as presented.

A vote by **roll call 8-0-0** passed unanimously.

e. Approve K-5 STEAM Staffing

Mrs. Unghire moved, seconded by Mr. Neville that the Enfield Board of Education approves the K-5 STEAM staffing as presented.

A vote by **roll call 8-0-0** passed unanimously.

f. Approve CABA Membership

Mr. Neville moved, seconded by Mr. Kruzel that the Enfield Board of Education approves the CABA membership as presented.

A vote by **roll call 8-0-0** passed unanimously.

18. ADJOURNMENT

Mrs. Thurston moved, seconded by Mr. Kruzel to adjourn the Regular Meeting of October 11, 2016.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:25 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES
OCTOBER 17, 2016**

A special meeting of the Enfield Board of Education was held at Henry Barnard Elementary School in the Board Conference Room, located at 27 Shaker Road, Enfield, CT on October 17, 2016.

1. **CALL TO ORDER:** The meeting was called to order at 5:02 PM by Tom Sirard.
2. **FIRE EVACUATION ANNOUNCEMENT:** Tom Sirard announced the fire evacuation announcement.
3. **PLEDGE OF ALLEGIANCE:** Tom Sirard
4. **ROLL CALL:**

MEMBERS PRESENT: Walter Kruzel, Raymond Peabody, Lori Unghire, Tim Neville, and Tom Sirard

MEMBERS ABSENT: Vin Grady, Tina LeBlanc, Mike Ludwick and Ray Peabody

ALSO PRESENT: Mr. Christopher Drezek, Deputy Superintendent

5. **DISCUSSION & ACTION IF ANY REGARDING RECOMMENDING AN ELECTOR TO THE JOINT FACILITIES COMMITTEE:**

Chairman Sirard reviewed the applicant(s) for the Joint Facilities Committee with Board members.

Board members agreed that Randy Daigle is the perfect choice as an elector to this committee.

Mr. Kruzel moved, seconded by Mrs. Thurston that the Enfield Board of Education appoint Randy Daigle as an elector to the Joint Facilities Committee and direct the administration to inform the Town Manager of the Board's decision.

A vote by **roll call 5-0-0** passed unanimously.

6. **ADJOURNMENT**

Mrs. Thurston moved, seconded by Mrs. Unghire to adjourn the Special Meeting of October 17, 2016.

All ayes, motion passed unanimously.

Meeting stood adjourned at 5:05 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Christopher Drezek, Deputy Superintendent